

**OFFICER RESPONSES TO  
REPRESENTATIONS RECEIVED ON THE  
  
STATEMENT OF COMMUNITY  
INVOLVEMENT IN PLANNING**

**January 2023**

Ref No.	S/O/C (support, object, comment)	Summary of Representation	TVBC Response	Change
pp1_1 01	O	<p><b>Andover Ramblers</b></p> <p><b>Table 1 and Para 6.18 To Respond Barriers to Effective Participation</b></p> <p>Views are not Taken into Account; Ensure a response is sent to all who express views, either confirming they have been incorporated or explaining why they have not, no feedback is given and no way of identifying if comments made have been incorporated.</p>	<p>For Development Management all comments on planning applications are considered and summarised in the planning officer's report.</p> <p>For Planning Policy documents all comments on documents are considered and summarised with an officer response in the report to Cabinet.</p> <p>Notifications are sent to all those who have made representations to inform them that the document is going to Cabinet.</p>	No change
	O	<p><b>Andover Ramblers</b></p> <p><b>Para 6.6; How can you get Involved?</b></p> <p>how you can check that you are on the 'Keep Informed Data Base' and that your contact details are still the same.</p>	<p>The Keep Informed Database is open to anyone to request to be added to be notified of Planning Policy document consultations. A request can be made to be added or deleted from the database, or for contact details to be updated, including checking that these are included and correct.</p> <p>Periodically the Council will contact those on the database to check they wish their details to be retained.</p>	No change
	O	<p><b>Andover Ramblers</b></p> <p><b>Para 6.7 Who will the Council consult on DPDs</b></p> <p>should show a list of 'Specific Consultative Bodies' e.g. via a link</p>	<p>The regulations are subject to change and therefore the list is also subject to change. The SCI document includes a footnote to the Regulations which specifies the list.</p>	No change

	O	<p><b>Andover Ramblers</b></p> <p><b>Table 3; Key Statutory Stages of Development Plan Production</b></p> <p>Respondent should be on the Keep informed data base but has never been consulted on the initial evidence gathering stage</p>	<p>The public are encouraged to be involved in the initial evidence gathering stage as stated in Table 3 of the draft SCI, through registering their interest through being added to the Keep Informed Database, and through providing details of potential sites for development, or local evidence studies.</p> <p>They are consulted as per Regulations and SCI on the subsequent Issues and Options stage, the Regulation 18 stage and the Regulation 19 stage.</p>	No change
	O	<p><b>Andover Ramblers</b></p> <p><b>Para 7.1 Getting involved in preparing Supplementary Planning Documents</b></p> <p>Why is there no SPD on Public Rights of Way (PROW) and footways, given there is a cycle strategy SPD.</p>	<p>Hampshire County Council is the Highways and Rights of Way Authority.</p> <p>PROW considerations are taken into account as relevant in the context of both Development Management decisions and Planning Policy documents.</p> <p>There are currently no plans for a specific SPD on PROWs.</p>	No change
	C	<p><b>Andover Ramblers</b></p> <p><b>Table 4 Getting Involved in Preparing Supplementary Planning Document</b></p> <p>Is there just one 'Keep Informed Data Base', e.g. is there a separate one for SPDs? This should be made clear in the document</p>	<p>Yes there is only one Keep Informed Database for all Planning Policy consultations.</p>	<p>Added sentence to paragraph 6.6 on page 12 to now read; <i>"The council maintains a 'Keep Informed Database' of individuals, groups, stakeholders and other consultees who we contact on consultations for all planning</i></p>

				<i>policy documents such as the Local Plan, supplementary planning documents, neighbourhood planning documents, the SHEELA etc."</i>
	O	<p><b>Andover Ramblers</b></p> <p><b>Section 9 Neighbourhood Planning;</b> Are those on the 'Keep Informed Data Base' consulted; if not they should be and this should be made clear</p>	Those on the Keep informed database are not consulted on Neighbourhood Plans as it's the Steering group on behalf of the Parish Council and not the Borough Council that carry out the initial consultation. The Regulation 16 consultation that is undertaken by the Borough Council is set out in the neighbourhood planning regulations and includes those who submitted a representation at previous consultations and Statutory Consultees.	No change
	O	<p><b>Andover Ramblers</b></p> <p><b>Table 5 Regulation 6: Key statutory requirements that the Council must undertake when supporting the preparation of Neighbourhood Development Plans</b> It should be made clear somewhere whether there is just one group of 'Specific Consultancy Bodies' for the whole document or whether each section has its own Group</p>	The list of Specific consultation bodies is not available in the Document, instead, a link to the regulations explaining who these are, has been provided.	Link to regulations added to table 5 page 32; <i>Key statutory requirements that the Council must undertake when supporting the preparation of Neighbourhood Development Plans</i> On page 32
	O	<b>Andover Ramblers</b>	Noted	Added link below Table 5

		<b>Table 5 Regulation 16</b> It should show the Statutory Consultees even if just via a link to another document e.g., as a link		on page 32 to Regulations
	O	<b>Andover Ramblers</b>  <b>Para 10.2 Community Infrastructure Levy</b> PROW should appear next to 'Open Spaces'. TVBC proposed spending CIL on PROWs following Picket Twenty development so it is clearly eligible.	PROW is not included as it is covered as part of the definition of Open Spaces in the Planning Act 2008 definition. public open space includes a variety of types which includes PROW	No change
	O	<b>Andover Ramblers</b>  <b>Table 6 Bullet 1 Opportunities to make representations in the preparation of a CIL Charging Schedule</b> It Should be made clear whether you need to raise your contact details if you are on the 'Keep Informed Data Base' or you are a 'Statutory Consultee' or 'Specific Consultative Body.	All those on Keep Informed Database are consulted on all formal consultations. Statutory consultees are consulted on all consultations and the Council has a list of specific consultative bodies who are consulted for all formal consultations.	Added sentence to Table 6; Those already on the keep informed database, along with statutory and specific consultative bodies will be contacted at each stage
	C	<b>Andover Ramblers</b>  It would be useful to have KI Data base, Statutory Consultee and Specific Consultative body defined in the Glossary with links to see whether groups are included.	The Keep Informed Database is a private data base, to which anyone can request to be added to be notified of Planning Policy document consultations. Statutory Consultees are determined by Government Regulations and are subject to change/review.	Added definitions of KI database, Statutory consultees, non-statutory consultees, general consultation

				bodies and Specific Consultative body to the glossary  Added link to Regulations to table 5.
	O	<p><b>Andover Ramblers</b></p> <p>It is unclear how to make reps if you are a body with wider interests. The way it is currently presented such bodies may be missing out on the opportunity to bid.</p>	The public are invited to make representations during formal consultations on any issues that interest them either in writing or by emailing Planning Policy.	No change
	O	<p><b>Andover Ramblers</b></p> <p><b>Para 10.8 CIL Expenditure</b> How are bids to be submitted? This should be made clear</p>	<p>Test Valley Borough Council (TVBC) accepts bids for Community Infrastructure Levy (CIL) funding between 1 April and 30 June each year. Details are available on the Councils website.</p> <p>Bidding is open to Ward Members, Parish Councils, TVBC's internal services, Hampshire County Council, the Environment Agency and other community groups and organisations that wish to deliver infrastructure that will benefit the residents and businesses of Test Valley.</p> <p>Please complete A CIL Bid Form (top of the list of documents to the right) and submit this, along with any supporting documents, to <a href="mailto:planning@testvalley.gov.uk">planning@testvalley.gov.uk</a> or by post to;</p> <p>CIL Officer Beech Hurst Weyhill Road Andover Hampshire SP10 3AJ</p> <p>For more information see: <a href="https://testvalley.gov.uk/planning-and-building/cil/bidding-for-cil-funds">https://testvalley.gov.uk/planning-and-building/cil/bidding-for-cil-funds</a></p>	Added this response to paragraph 10.8

**ANNEX 2**

	C	<p><b>Andover Ramblers</b></p> <p><b>Para 11.5 and 11.9 Community involvement in decision making</b> Andover Ramblers are rarely involved in pre-discussions but are presented with major development plans that are well advanced</p>	<p>Community involvement at an early stage in formulating development proposals through developers undertaking pre-application community engagement, is encouraged by both Government and the Council. However, this is ultimately a matter for developers.</p> <p>Where pre-application enquires are submitted to the Council, these are confidential, although consultation may be undertaken with specific statutory consultees as relevant, due to their responsibilities e.g. highways, nature conservation etc.</p>	No change
	C	<p><b>Andover Ramblers</b></p> <p>The position of PROWs has often been ignored by the developer making getting changes to meet national planning requirements very difficult.</p>	<p>The relationship between proposed development and PROW is a material consideration assessed by the allocated planning officer. Matters relating to changes to national planning requirements are not relevant to the SCI.</p>	No change
	O	<p><b>Andover Ramblers</b></p> <p><b>Para 11.28 Planning Committees</b> The term 'interested parties' needs to be defined. Is it intended to include all those that raise observations on an application?</p>	<p>Interested parties is all those who have made representations on a planning application, plus immediately adjoining neighbours.</p>	No change
	C	<p><b>Andover Ramblers</b></p> <p><b>Appendix 2;</b> The weekly list works well. Footnote 26 should recognise the list is also sent to some consultative bodies</p>	<p>Noted.</p> <p>The weekly list is also sent to consultation bodies on request. It is also published on the Council's website.</p>	No change
pp1_1 02	S	<p><b>Andover Town Council</b></p>	<p>Noted</p>	No change

		The ATC Planning Committee was generally content with the information provided by TVBC.		
	C	<b>Andover Town Council</b>  TVBC needed to ensure that paperwork is jargon-free and if jargon has to be used then it needs to be defined or linked to a jargon dictionary.	Noted. The Council seeks to avoid the use of jargon as far a possible but is required to use recognised formal planning terminology when required.  Where relevant Planning Policy documents include a Glossary of planning terms.	No change
	C	<b>Andover Town Council</b>  In terms of Planning Applications, we would appreciate if TVBC officers checked that sufficient information is provided on the website for the town council to make an informed decision.	All publicly available information associated with a planning application is published on the Council's website.	No change
	O	<b>Andover Town Council</b>  For larger developments, it is not realistic for the town council to work from a computer screen. We should be provided with a suitably large hard-copy map as was the case before the pandemic.	The Council now provides all documentation for a planning application electronically, including for internal consideration by officers. This was implemented during the Covid 19 pandemic and has operated effectively, so has been maintained and a significant saving on paper has been achieved which is also in line with the Council's climate change strategy.	No change
pp1_1 03	C	<b>Public Comment</b>  The online edition of the Andover Advertiser is difficult to navigate and there is no easy way to quickly check on the relevance of a particular planning notice. It doesn't	Noted. Unfortunately, the Council has no ability to influence how the Andover Advertiser make available planning application information. This is a matter for them.  The weekly list is also published on the Council's website.	No change

		reflect the printed version.		
	C	<p><b>Public Comment</b></p> <p>When people do make comments on planning applications, it might be useful to include some sort of "How Did You Hear About This Application?" detail with the comments. This would allow TVBC to assess which forms of publicity work well and which don't.</p>	The Council is required to undertake certain methods of advising planning applications. Therefore, any assessment isn't required.	No change
	C	<p><b>Public Comment</b></p> <p>If Government relaxes planning rules, does this affect applications already 'in the system' or are these still assessed under the rules applicable at time of the original planning application?</p>	<p>This would be dependent upon how the nature and extent of the change and the manner introduced, and whether there were for example transitional arrangements. A general in principle answer cannot therefore be provided.</p> <p>This is not a matter for the SCI.</p>	No change
pp1_1 04	O	<p><b>Charlton Parish Council</b></p> <p>The document is too long and difficult to read and understand with too many hyperlinks. it needs a complete review and prune so that it is useful/usable by resident's not just professional planners</p>	<p>The SCI document is intended for use by all those who interact with the planning system, both professionals and local residents. It is required to be detailed and cover a number of different types of Planning Policy documents and Development Management decision making application processes.</p> <p>The Council seeks to avoid the use of jargon as far as possible but is required to use recognised formal planning terminology when required. The SCI includes a Glossary.</p> <p>The inclusion of hyperlinks and footnotes is intended to provide further details and context for clarification or explanation where relevant, but not where such information is not a matter for the SCI.</p>	<p>Changes</p> <p>web addresses added to footnotes along with hyperlinks</p> <p>websites checked and made sure all links are up to date</p>
	C	<p><b>Charlton Parish Council</b></p> <p>Some of the tables could be annexes rather than in the</p>	The tables have been included within the relevant section as these are specific to particular Planning Policy documents or Development Management decision making processes. This is considered to be the appropriate format, as much of the detail regarding the consultation requirements is set out in these tables.	No change

		main body of the document		
	C	<b>Charlton Parish Council</b> <b>Section 11 (Planning Applications)</b> Looks to be an afterthought.	This is the same arrangement as was in the SCI 2017. The SCI covers both Planning Policy documents and Development Management decision making processes, so Section 11 is integral to the SCI.	No change
	O	<b>Charlton Parish Council</b> <b>Section 11 (Planning Applications)</b> Needs a specific piece on the role of the Parish Council when determining Planning Applications.	Parish Councils are a Statutory Consultee and are therefore covered within this category.  Any representations made by parish councils on planning applications are included within the planning officers report which will cover in its considerations the issues raised and this is weighed in when making the recommendation.	No change
	C	<b>Charlton Parish Council</b> <b>Section 11 (Planning Applications)</b> How does the LPA balance the comments of individual residents and the Parish Council	Any representation made by parish council on planning applications are included within the planning officers report, which will cover in its considerations the issues raised and weighed in when making the recommendation. This also applies to those of local residents.	No change
	O	<b>Charlton Parish Council</b>  There needs to be a short and simple synopsis that shows the importance and relevance of Neighbourhood Plans as part of the DPD . The Draft SCI deals with how and why to produce a NP but not how it influences planning and development	The importance of NP is recognised and the SCI has a section dedicated to NPs. Made Neighbourhood Plans forms part of the Development Plan. Planning law dictates the role and weight to be given to the Development Plan in Development Management decision making.	Added some text to paragraphs 9.1, 9.2 and 9.3 to emphasise the relevance of NPs and the role of T&PC's.
	O	<b>Charlton Parish Council</b>	CIL is an important component of funding infrastructure for local communities as 15%	Added to

		Section 10 Community Infrastructure Levy - this section could be expanded to show the relevance to Parishes with NPs.	(or 25% where there is an adopted Neighbourhood Development Plan) of CIL funds received within individual parishes is passed on to Parish Councils.	section 10.1 an explanation on the importance of CIL in fundraising for local infrastructure and how this relates to NPs.
pp1_1 05	C	<b>Public Comment</b>  The Community Planning toolkit is not available and clicking hyperlinks in the text is met with the result; Page Not Found. All hyperlinks need to be verified.  On Page 28, a hyperlink ref to SHLAA fails, A general search for SHLAA on the planning portal fails but yields details for another acronym, SHELAA. The Hyperlink to the LDS also failed.	Noted. Hyperlinks can change and become out of date over time, as other documents are moved or amended post the date of publication of the SCI. Some of these are outside of the control of the Council.  The Strategic Housing Land Availability Assessment (SHLAA) has now been superseded by the Strategic and Economic Land Availability Assessment (SHELAA) as it now includes site put forward for potential for other economic land uses in	Amended hyperlink to correct location.
pp1_1 06	C	<b>Melchet Park &amp; Plaitford Parish Council</b>  The links on the website just take me round in circles.	Noted. Hyperlinks can change and become out of date over time, as other documents are moved or amended post the date of publication of the SCI.	Amended hyperlink to correct location
pp1_1 07	O	<b>Public Comment</b>  <b>Introduction and Page 7 1.3</b> referring to the council being transparent in its reasoning when decisions are taken that differ from local views, good will is	Reason(s) for Refusal of planning permission are set out in the Decision Notice. This is published on the Council's website together with all publicly available information associated with a planning application.  The consideration of relevant policies and material planning considerations and the weight to be accorded to them will be considered as part of the decision-making process. This will be included within the planning officer's report which will cover the relevant polices and weighed when making the recommendation.	No change

		missing as refusals are not explained in any documentation on the council's website.		
	C	<p><b>Public Comment</b></p> <p>1.3 It seems the council's planning department do not want to see any small-scale residential development involving listed buildings or conservation areas even when the local residents are in support or would be if design adaptations were undertaken.</p>	<p>This is not a matter for the SCI.</p> <p>Each planning application is considered in its individual planning merits, taking account of the impact on heritage assets.</p> <p>The consideration of relevant policies and material planning considerations and the weight to be accorded to them will be considered as part of the decision-making process. This will be included within the planning officer's report which will cover the relevant policies and weighed in when making the recommendation.</p>	No change
	O	<p><b>Public Comment</b></p> <p>The timing of requests for comments from parish councils should be made after technical observations on highways issues, PROW, flooding etc. have been assembled and issued to parishes. As this would enable parishes to assemble more credible comments and reduce the frequency with which parish comments are dismissed or ignored.</p>	<p>Parish Councils as Statutory Consultees are consulted on all planning applications at the start of the formal consideration process and have a three-week period in which to make comments. Should parish councils wish to make further comments prior to the determination of a planning application, they can. Their comments will be considered as part of the Decision making process and will be included within the Planning Officers Report.</p> <p>The responses received from all consultees are published on the Council's website, together with all publicly available information associated with a planning application.</p>	No change
	C	<p><b>Public Comment</b></p> <p>There does not seem to be consistency in reasoning between sites with similar characteristics in separate villages. If there are sound planning reasons these should be explained.</p>	<p>Each planning application is considered in its individual planning merits. However, appropriate account is taken of other relevant decisions, in order to achieve consistent decision making.</p>	No change

<p>○</p>	<p><b>Public Comment</b></p> <p>Face to face explanations of the council’s position on selected applications would be reassuring to members of the public. Planning officers should be required to attend relevant parish council meetings and a record of such meetings could play a vital part of any ensuing appeals.</p>	<p>Parish Council as Statutory Consultees are consulted on all planning applications at the start of the formal consideration process and have a three-week period in which to make comments. Should parish councils wish to make further comments prior to the determination of a planning application, they can. Their comments will be considered as part of the Decision-making process and will be included within the Planning Officers Report.</p> <p>The consideration of relevant policies and material planning considerations and the weight accorded to them will be considered as part of the decision-making process. This will be included within the planning officer’s report which will cover relevant policies and weighed in the planning balance of the recommendation.</p>	<p>No change</p>
<p>○</p>	<p><b>Public Comment</b></p> <p>Social and Economic issues mentioned in parishes comments on planning applications are often ignored when decisions are made even though Paragraph 1 of Section 2 talks about an inclusive planning system.</p>	<p>The consideration of relevant policies and material planning considerations and the weight accorded to them will be considered as part of the decision-making process. This will include social and economic issues as relevant. This will be included within the planning officer’s report which will cover relevant policies and weighed in the planning balance of the recommendation.</p>	<p>No change</p>
<p>○</p>	<p><b>Public Comment</b></p> <p>One major barrier to effective participation is the feeling that any local views on a proposal which conflict with the relevant planning officer’s ideas are ignored.</p>	<p>Any representation made by parish council or local residents on planning applications are included within the planning officer’s report.</p> <p>The consideration of relevant policies and material planning considerations and the weight to be accorded to them will be considered as part of the decision-making process. This will be included within the planning officer’s report which will cover the relevant policies and weighed in the planning balance of the recommendation.</p>	<p>No change</p>
<p>○</p>	<p><b>Public Comment</b></p> <p>On DPD consultations, the council has the task of persuading parish councils that their observations, if reasonable and soundly based, will be taken on board and not dismissed.</p>	<p>The Council will consult on planning policy documents including DPD in line with Regulations and the requirements of the SCI. The parish council is a statutory consultee on planning policy documents.</p> <p>For planning policy documents all comments on documents are considered and summarised with a officer response in the report to Cabinet.</p>	<p>No change</p>

## ANNEX 2

		<p><b>Public Comment</b></p> <p><b>Paragraph 7.2 SPD</b> Giving the parish council chairman a greater role in preparation of documents such as the Village Design Statement could show the councils commitment to involving the community.</p>	<p>The parish council (as a whole body) is a statutory consultee to be consulted on all planning applications and planning policy documents.</p> <p>The parish council takes the decision to determine whether a parish prepares a village design statement and approve the final draft prior to its formal consultation by the Council on achieving Supplementary Planning Document status as a planning policy document.</p>	No change
	C	<p><b>Public Comment</b></p> <p>The planning system needs an element of flexibility, reasonableness and common sense if a large number of applications are not to end up in appeals.</p>	<p>The Planning Inspectorate publishes statistics relating to how the organisation is performing, the volume of cases that have been received and decided, and how many appeals have been allowed.</p>	No change
	O	<p><b>Public Comment</b></p> <p>Elected members do not seem to play a big enough part in the formulation of planning decisions-the process seems officer led.</p>	<p>Elected members take a full role in the setting and approval of local planning policy through development plan documents, supplementary planning documents and other planning guidance.</p> <p>Elected members take a full role in the development management process, through approval of the scheme of delegation of decisions and have the ability through the local member 'call in' procedure to request that a planning application is determined by the area planning committee.</p> <p><a href="https://www.testvalley.gov.uk/assets/attach/1465/localcodeofcorporategovernance.pdf">https://www.testvalley.gov.uk/assets/attach/1465/localcodeofcorporategovernance.pdf</a></p>	No change
	S	<p><b>Public Comment</b></p> <p><b>11.6 Community involvement in decision making, Key areas</b> the procedure seems to work well</p>	Noted	No Change
	O	<p><b>Public Comment</b></p> <p><b>11.4 A</b> communicated change of attitude by the council is needed if test</p>	<p>The Council does involve the community and statutory consultees in planning process in accordance with national regulations and the requirements as set out in the SCI.</p> <p>Elected members take a full role in the development management process, through approval of the scheme of delegation of decision and have the ability through the</p>	No change

		valley is to overcome its current poor reputation of not involving the community, elected members and statutory consultees throughout the application process.	local member 'call in' procedure to request that a planning application is determined by the area planning committee.	
	O	<b>Public Comment</b> <b>9 Tree Works</b> There are tree related issues in development proposals that have been dealt with in a way that conflicts with how other similar proposals have been dealt with, reasons for refusals should be honest, consistent and well-reasoned.	There are many factors that influence tree comments on development proposals which not only include the tree size, species, health and future potential, but also visual amenity, suitability of the tree to the site and the future use of the site. Based on this, whilst it may appear that decisions are not consistent, each site is dealt with on its own merits.	No Change
	S	<b>Public Comment</b> Other aspects of Tree works are efficient and reasonable with no communication problems.	Noted	No change
pp1_1_8	O	<b>Public Comment</b> There is no mention of Local or Strategic gaps in the paper. These should be sustained to avoid conurbations and protect the environment and well-being of the residents of the Test valley.	This is not a matter for the SCI.  Such matters are for the draft Local Plan 2040 to consider and there is an opportunity to make comments on these through public consultation as part of the plan preparation process.	No change
	O	<b>Public Comment</b> The Housing allocation/requirement total	This is not a matter for the SCI.  Such matters are for the draft Local Plan 2040 to consider and there is an opportunity to make comments on these through public consultation as part of the plan	No change

		number is too high. North of the test valley should be greater than stated as the links to road and rail networks.	preparation process.	
	O	<b>Public Comment</b>  Do not agree with the Tier structure. An area with a School should be higher and the reason why there is no shops/transport/facilities in these areas is lack of population to sustain them.	This is not a matter for the SCI.  Such matters are for the draft Local Plan 2040 to consider and can there is an opportunity to make comments on these through public consultation as part of the plan preparation process.	No change
	O	<b>Public Comment</b>  Housing allocations could be simple; Andover 3 to 4k Romsey 1k as it way over developed already. Tier 2 250 houses each Tier 3 150 houses each Tier 4 100 houses each Or the 56 settlements 190 each	This is not a matter for the SCI.  Such matters are for the draft Local Plan 2040 to consider and there is an opportunity to make comments on these through public consultation as part of the plan preparation process.	No change
	C	<b>Public Comment</b>  Regarding the Travelling community. No consideration should be given until TVBC enforces the law.	This is not a matter for the SCI.  Such matters are for the draft Local Plan 2040 to consider and there is an opportunity to make comments on these through public consultation as part of the plan preparation process.	No change
	C	<b>Public Comment</b>  The secretary of state gave planning permission (After appeal) for development	This is not a matter for the SCI.	No change

		with restrictions that are not adhered to and TVBC not enforcing.		
pp1_1 9	O	<b>Public Comment</b>  The council quotes from village design statements when it accords their views but when against could be ignored as 'out of date'.	The consideration of relevant policies and material planning considerations including adopted Village Design Statements and the weight to be accorded to them will be considered as part of the decision-making process. This will be included within the planning officer's report which will cover the relevant policies and weighed in the planning balance of the recommendation.  Adopted VDS as Supplementary Planning Documents and saved as Supplementary Planning Guidance remain part of the council's planning policies.	No change
	O	<b>Public Comment</b>  TVBC have "forgotten" to "consult" the Parish council over time.	Parish Councils as Statutory Consultees are consulted on all planning applications at the start of the formal consideration process and have a three week period in which to make comments. Their comments will be considered as part of the Decision making process and will be included within the Planning Officers Report.  The Council will consult on planning policy documents including DPD in line with Regulations and the requirements of the SCI. The parish council is a statutory consultee on planning policy documents. If there have been instances of the Parish Council not being consulted then this should be investigated at the time with the PC Clerk.	No change
		<b>Public Comment</b>  Better for all planning to be dealt with at a county level.	This is not matter for the SCI.  Under the Planning Acts, the Borough Council is the local planning authority. Minerals and Waste planning is undertaken by Hampshire County Council. For the part of Test Valley within the New Forest National Park, the national park authority, is both the local planning authority and minerals and waste planning authority	No change
pp1_1 10	S	<b>Natural England</b>  We are supportive of the principle of meaningful and early engagement of the general community, community organisations and statutory bodies in local planning matters, both in terms of shaping policy and participating in the process	Noted	No change

		of determining planning applications.		
pp1_1 11	C	<p><b>Public Comment</b></p> <p>All too often a S106 agreement is made after planning permission has been given, and at that point the developer negotiates down its responsibility/liability. It would be good if when the agreement is made, it is signed, sealed and delivered prior to and as part of the planning permission grant. This will then enable the Council to get what they want as a condition of the planning application.</p>	<p>All section 106 agreements are completed prior to the issuing of planning permission. The planning system allows for subsequent applications to vary or amend a section 106 agreement and these are considered on their own merits.</p>	No change
pp1_1 12	C	<p><b>National Highways England</b></p> <p>We have reviewed this consultation and associated documents (Draft Statement of Community Involvement (SCI) 2022, SCI Consultation Statement and SCI Statutory Notice and have 'No Comments'</p>	Noted	No change
pp1_1 13	O	<p><b>Public Comment</b></p> <p><b>Table 2, Potential Consultation method</b></p> <p>You have not included any consultation method to include Parish Councils include a specific mention of</p>	<p>Parish Councils are a Statutory Consultee and are therefore covered within this category.</p> <p>Parish Council as Statutory Consultees are consulted on all planning applications at the start of the formal consideration process and have a three-week period in which to make comments.</p> <p>The Council will consult on planning policy documents including DPD in line with Regulations and the requirements of the SCI. The parish council is a statutory</p>	No Change

		TVBC using Parish Councils as a vehicle to consult with the local community.	consultee on planning policy documents.	
	C	<p><b>Public Comment</b></p> <p><b>Planning Applications, para 11.5 Community Involvement</b></p> <p>In most cases this is ignored by developers and community only find out about planning applications when a notice is posted on the nearby fence, tree or gate, or a letter drops through the door from TVBC</p>	<p>Community involvement at an early stage in formulating development proposals through developers undertaking pre-application community engagement, is encouraged by both Government and the Council. However, it is ultimately a matter for developers.</p> <p>Where pre-application enquires are submitted to the Council, these are confidential. Although consultation may be undertaken with specific statutory consultees as relevant, due to their responsibilities e.g. highways, nature conservation etc.</p> <p>Publicity of planning applications is undertaken in accordance with the statutory requirements set out within legislation and the SCI.</p>	No change
	O	<p><b>Public Comment</b></p> <p>TVBC Planning do not inform residents near to proposed development at the pre application stage, nor do developers and in view of this we suggest that a statutory obligation should be imposed on developers and builders to engage with the community at the pre application stage. there needs to be more transparency in the planning application process as a whole.</p>	<p>Community involvement at an early stage, in formulating development proposals through developers undertaking pre-application community engagement, is encouraged by both Government and the Council. However, this is ultimately a matter for developers.</p> <p>Where pre-application enquires are submitted to the Council, these are confidential, although consultation may be undertaken with specific statutory consultees as relevant, due to their responsibilities e.g. highways, nature conservation etc.</p>	No change
pp1_1 14	S	<p><b>Public Comment</b></p> <p>The “Have your Say” section in the introduction states the willingness by</p>	Noted	No change

		TVBC to work with local communities in the decision-making process. This has been achieved positively with the council's community engagement on the corporate plan.		
	S	<b>Public Comment</b>  TVBCs move to greater community engagement is to be applauded there is no doubt that the output will be beneficial to TVBC in generating the next version of its Corporate Plan	Noted  This is not a matter for the SCI specifically but reflects the Council's overall approach to community engagement and its role in policy formulation and decision making.	No change
	O	<b>Public Comment</b>  The TVBC Revised Local Plan does not address the community's most important issues such as infrastructure. TVBC needs to consult all communities within Test Valley about the RLP and further revisions.	This is not a matter for the SCI.  Such matters are for the draft Local Plan 2040 to consider and there is an opportunity to make comments on these through public consultation as part of the plan preparation process. The Local Plan 2040 will assess future infrastructure needs, including working with infrastructure providers.	No change
	O	<b>Public Comment</b> TVBC should hold a series of Ward based clinics for each of the twenty TVBC Wards on an ongoing basis. Ward Councillors would be supported by the relevant TVBC experts	This is not a matter for the SCI.  The Council's community team is able to support councillors with holding ward based clinics, but this is up to the ward councillor.	No change
	O	<b>Public Comment</b>  In the preparation of the NDP we felt restricted in our expression of local views by having to always portray the	This is not a matter for the SCI  Comment noted.	No change

		positive.		
	O	<p><b>Public Comment</b></p> <p>There is a perception from locals that developers get a different, more favourable, hearing from the Planning department. TVBC should be more transparent to encourage a positive and fair attitude towards the handling of planning matters</p>	<p>The council has to be fair and balance all factors for all applications.</p> <p>Where pre-application enquires are submitted to the Council, these are confidential, although consultation may be undertaken with specific statutory consultees as relevant, due to their responsibilities e.g. highways, nature conservation etc.</p>	No change
	O	<p><b>Public Comment</b></p> <p>Documents pertaining to planning matters should be accessible and publicly available after and during a planning application.</p>	<p>Publicity of planning applications is undertaken in accordance with the statutory requirements set out within legislation and the SCI.</p> <p>The Council now provides all documentation for a planning application electronically, including for internal consideration by officers. This was implemented during the Covid 19 pandemic and has operated effectively, so has been maintained and a significant saving on paper has been achieved.</p> <p>All publicly available documentation associated with a planning application is published on the Council's website</p>	No change
	C	<p><b>Public Comment</b></p> <p>TVBC must be rigorous in their review and use of statistics, especially statistics provided from other bodies such as housing survey statistics. Irrespective of whether it may be difficult, awkward or critical, all relevant and holistic data must be used and what is used must be accurate and objectively interpreted.</p>	<p>This is not a matter for the SCI. Comments noted. The Council does qualify any information that it uses for evidence base purposes.</p> <p>Where relevant data and statistical information is used in the planning process to inform decision making, for both development management and planning policy documents, then it will be evaluated and considered on its merits.</p>	No change
	C	<p><b>Public Comment</b></p> <p>TVBC should respect and</p>	<p>Made neighbourhood plans form part of the Development Plan for decision making purposes. Where a neighbourhood plan is in preparation, the weight to be accorded</p>	No change

		refer to NDPs and formal public consultation documents produced along statutory lines in Planning decisions and require developers to reference and apply the Policies to their proposals.	to it in decision making will be dependent upon the stage it has reached in the preparation process.  The NDP once made forms part of the Development plan and the Council has to apply the policies within the plan.	
	C	<b>Public Comment</b>  There is no transparency especially concerning pre application advice and TVBCs discussions with potential developers.	Community involvement at an early stage in formulating development proposals through developers undertaking pre-application community engagement, is encouraged by both Government and the Council. However, this is ultimately a matter for developers.  Where pre-application enquires are submitted to the Council, these are confidential, although consultation may be undertaken with specific statutory consultees as relevant, due to their responsibilities e.g. highways, nature conservation etc.	No change
	O	<b>Public Comment</b>  Infrastructure such as roads, sewers, etc are not being taken account of in arriving at a planning decision.	This is not a matter for the SCI.  In the context of a planning application, Infrastructure requirements are a material consideration and do form part of the assessment of planning applications. The need for any infrastructure related to a development, will form part of the decision making process, subject to consultation with relevant statutory consultees and infrastructure providers and the legal and regulatory tests which apply.	No change
	C	<b>Public Comment</b>  I was not aware of the SCI, its predecessors or this opportunity to be a part of this consultation This is not the first occasion I have not known of such opportunities which illustrates that the mechanisms TVBC are currently using are not fit for purpose.	The Keep Informed Database is open to anyone to request to be added and to be notified of Planning Policy document consultations. How to do so is detailed in paragraph 6.6 of the draft SCI document.  The SCI is available on a dedicated page on the Council's website and has been in place since 2006, with periodic updates being undertaken.  Publicity of planning applications and planning policy documents is undertaken in accordance with the statutory requirements set out within legislation and the SCI.	No change
	C	<b>Public Comment</b>  There is good information available on TVBC's	Noted.  The Council continues to seek to improve the navigation of its website and the search function, taking account of the most popular information being sought.	No change

		website but it's not easily accessible.	For planning matters it is recognised that a large amount of information and documentation is included (which the Council is required to publish), but this is ordered in as logical way as possible, with many documents having a dedicated page. Officers are contactable to assist is the public has difficulties readily finding the information which they require.	
	C	<b>Public Comment</b>  Planning for Real Workshops sound like a good intention but the implementation is lacking.	Planning for Real (PFR) Workshops are included as an example of a potential community consultation method. PFR is a nationally recognised community planning process based on a 3D model. The process allows residents to register their views on a range of issues, to work together to identify priorities, and in partnership with local agencies go on to develop an action plan for change.	No change
	C	<b>Public Comment</b>  The RLP and NDPs are driven from the NPPF and NPPG. They fall short of expressing the communities' issues.	This is not a matter for the SCI.  Neighbourhood planning gives communities direct power to develop a shared Vision for their neighbourhood and shape the development and growth of their local area through the Localism Act 2011. Neighbourhood Development Plans (NDPs) and Local Plans as planning documents (and which from part of the development plan) must be prepared in line with legislation and national planning policy as relevant, as outlined in the National Planning Policy Framework (NPPF) and Planning Practice Guidance (PPG).	No change
	O	<b>Public Comment</b>  Communities do not get an early enough view of the intent to submit Planning Applications and hence do not get the opportunity to discuss certain areas such as, sustainable development and new infrastructure. It seems that Developers get an undemocratic advantage in being able to consult with TVBC Planners prior to submission of an application. These discussions are not transparent to the community and are not	The council cannot control when an applicant decides to submit a planning application. Community involvement at an early stage in formulating development proposals through developers undertaking pre-application community engagement, is encouraged by both Government and the Council. However, this is ultimately a matter for developers.  Where pre-application enquires are submitted to the Council, these are confidential, although consultation may be undertaken with specific statutory consultees as relevant, due to their responsibilities e.g. highways, nature conservation etc.  All publicly available information associated with a planning application is published on the Council's website.  Publicity of planning applications is undertaken in accordance with the statutory requirements set out within legislation and the SCI.	No change

		recorded.		
	O	<p><b>Public Comment</b></p> <p>The ordering of the groups in Appendix 1 suggests that residents in rural areas are low in the pecking order of listed Community demographics despite representing over 30% of the population of the Borough.</p>	<p>Within Appendix 1 Residents in Rural Areas are recognised as a specific demographic group, with examples of potential consultation methods which can be tailored to their specific circumstances. The ordering of the demographic groups is not a priority list of relative importance and the and significance of rural communities is fully recognised.</p>	No change
	C	<p><b>Public Comment</b></p> <p>I am not aware of TVBC sending any “information to local Village Halls and Community venues to be displayed”.</p>	<p>The council encourages public participation in consultations for planning documents and does so in various form, the most common being making these documents available to the public at local libraries across the Borough.</p> <p>For public consultation on the draft Local Plan 2040, the Council has sent posters to publicise consultation at village halls and community halls where the relevant parish council has been willing to do so.</p>	No change
	C	<p><b>Public Comment</b></p> <p>Regarding Barriers to effective participation: What measurements have been made and when, to test whether TVBC attempts to overcome these barriers has been effective? How has their success/failure to reach target communities been measured? What are the results of that measurement and how has that modified the approach? Have those revisions been proved to be successful?</p>	<p>The council continues to review techniques and methods on how to engage groups. This includes the use of social media.</p> <p>To understand the effectiveness of participation methods its useful to build a picture of previous experiences to inform/ evaluate current methods. For example, whether data on the demographics of those who took part in previous years has changed. This is useful to understand whether there has been any greater uptake in target communities and look into what might have had an impact on this. This is an ongoing process the needs to be responsive to both the communities we are keen to reach, and the circumstances that are important to them.</p>	No change
	C	<p><b>Public Comment</b></p> <p>To judge “effectiveness” of consultation methods, the methodology needs to be measured, the resulting</p>	<p>Certain processes for consultation are established by legislation, However, the council continues to review techniques.</p> <p>For the period in which coronavirus restriction were in place, the Council approved an addendum to the SCI to temporarily undertake revised consultation methods as some existing consultation methods were unable to be undertaken. Additional or enhanced</p>	No change

		data analysed and where necessary corrective measures applied. This process needs to be iterative as circumstances change e.g. pandemics.	consultation methods included: use of social media, use of digital and virtual tools (where possible) and contact with community and voluntary groups supporting the vulnerable and those self-isolating and shielding.	
	C	<b>Public Comment</b>  Paragraph 6.22 and Table 3 the Key Stage “Issues and Options” is “Optional	This is not a matter for the SCI.  That this is an optional stage reflects the statutory requirements of the Planning Acts and associated Regulations in preparing a local plan/development plan document. For these purposes ‘issues and options’ can be an informal public consultation stage, which is undertaken prior to the formal statutory public consultation stages (Regulation 18 and Regulation 19). It is in this regard only that the ‘issues and options’ stage is stated as being optional. This doesn’t prevent public organisations from being engaged in later stages.	No change
pp1_1 15	S	<b>Historic England</b>  We support the general aims and approach to the draft SCI.	Noted	No change
	S	<b>Historic England</b>  We welcome the acknowledgement of Historic England as a statutory consultee under duty to co-operate	Noted	No change
	C	<b>Historic England</b>  Historic England would welcome notification of proposed neighbourhood planning areas as well as consultation on draft plans. The regulations state that Historic England should be consulted on draft plans where our interests are considered to be affected.	Noted  The council regularly consults Historic England as a statutory consultee and will continue to do so.	No change
	C	<b>Historic England</b>	Noted	No change

		Historic England would welcome consultation at an informal level, in addition to the requirements of the legislation, where issues may benefit from our early involvement	The council will continue to consult Historic England. The benefits of early and informal engagement are recognised.	
pp1_1 16	S	<b>Michelmersh and Timsbury Parish Council</b>  The Parish Council welcomes much of the expressed intention to consult on matters affecting local communities.	Noted	No change
	O	<b>Michelmersh and Timsbury Parish Council</b>  There are a number of gaps in Appendix 2 - Publicising Planning Applications, which appear to exclude Parish Councils from being notified, let alone being consulted, about a number of types of application.	Publicity requirements for Prior Approval type of applications is set out in national legislation and TVBC are following these requirements. However, as noted in Appendix 2, the Weekly List is circulated to Parish/Town Councils, and this will include those type of applications that do not require formal consultation to Parish/Town Councils. Any third-party representations submitted for these applications will be considered by the allocated planning officer regardless of whether a formal consultation request was sent or not.	No change
	C	<b>Michelmersh and Timsbury Parish Council</b>  The Parish Council wishes the intention of TVBC as expressed in the consultation document to be implemented fully so that the Council is involved in all matters affecting the living and working environment of the Parish. This includes the licensing by Test Valley of activities in the Parish	Following public consultation on the draft SCI 2022, it will be considered for formal approval by the Council's Cabinet to supersede the current SCI 2017, taking account of it any amendments are appropriate in light of the comments received. If approved the SCI 2022 will provide the basis for how the Council will undertake community engagement for both development management and the preparation of planning policy documents and how the public and consultees can get involved with these.  Parish Councils are a Statutory Consultee and are therefore covered within this category and are consulted on planning matters in accordance with the statutory requirements set out within legislation and the SCI.  Most entertainment activity such as live or recorded music, displays of dance, exhibition of film and plays is classed as regulated entertainment under the Licensing Act 2003 and so will require a licence from the Council. That said, there are some exceptions to this rule which can be addressed on a case-by-case basis.	No change

			Non-planning regulatory processes are not a matter for the SCI	
	C	<p><b>Michelmersh and Timsbury Parish Council</b></p> <p>The Parish Council wishes to point out that there have been instances recently when it has been disappointed not to have been involved in the consultation process.</p>	Parish Councils are a Statutory Consultee and are therefore covered within this category and are consulted on planning matters in accordance with the statutory requirements set out within legislation and the SCI. if there have been incidents where the PC was not consulted then these must be reviewed and investigated with the PC Clerk.	No change
	O	<p><b>Michelmersh and Timsbury Parish Council</b></p> <p>The Parish Council was not notified of a proposed barn conversion, with Test Valley seemingly confining itself to the minimum statutory consultation requirements. There is little difference in planning terms between a conversion and a new-build. The Council insists on being consulted on all applications which affect the living and working environment of the Parish.</p>	<p>This concerns a specific case/proposal which is not a matter for the SCI.</p> <p>Publicity requirements for these types of applications is set out in national legislation and TVBC are following these requirements. However, as noted in Appendix 2, the Weekly List is circulated to Parish/Town Councils, and this will include those type of applications that do not require formal consultation to Parish/Town Councils. Any third party representations submitted for these applications will be considered by the allocated planning officer regardless of whether a formal consultation request was sent or not.</p>	No change
	C	<p><b>Michelmersh and Timsbury Parish Council</b></p> <p>The parish council wishes to be consulted on entertainment licensing as these are activities which can generate noise.</p>	A first time-grant application or an application for variation of an existing licence is open to representation(s) from a 'responsible authority' and/or 'any other person'. The 'responsible authorities' include the Police, Fire Authority, TVBC Environmental Health, HCC Trading Standards, TVBC Planning, HCC Children's Services and HCC Public Health. 'Any other person' includes any other body, organisation or individual (and/or their representative(s)) including Parish Councils and Borough Councillors who may represent others or who may seek to make representation(s) in their own right. Representations must be submitted in writing or via email and received by the licensing authority (the Council) within a 28-day period from when the application was originally made.	No change

			<p>In terms of consultation, the Licensing Act 2003 is very clear that we cannot proactively consult with Parish Councils and others in the same way that happens with planning applications; planning and licensing are two entirely separate regulatory regimes governed by their own legislation. Parishes will be aware of a licence application as the application process requires the applicant to advertise the fact they have submitted an application in two ways; firstly, by way of displaying a notice at the site and secondly, by way of placing a notice in a local newspaper or newsletter.</p> <p>Non-planning regulatory processes are not a matter for the SCI</p>	
	C	<p><b>Michelmersh and Timsbury Parish Council</b></p> <p>The Council wishes to express disappointment on an application from a site in Bunny Lane to the Environment Agency for the storage of toxic waste, about which there was no consultation. The PC asks that TVBC makes representations to the EA for improved consultation.</p>	<p>This concerns a specific case/proposal which is not a matter for the SCI.</p> <p>When and how the Environment Agency undertakes consultation on their regulatory and licensing processes is something TVBC has no control over. The Council will encourage these statutory bodies to actively engage with parishes.</p>	No change
	C	<p><b>Michelmersh and Timsbury Parish Council</b></p> <p>The Council is disappointed that it is excluded from being notified in the following categories:</p> <p>1 Applications for works to trees covered by TPOs and Tree notifications in conservation areas</p> <p>2 Applications for Prior Approval to demolish an existing building</p>	<p>Publicity requirements for these type of applications is set out in national legislation and TVBC are following these requirements. However, as noted in Appendix 2, the Weekly List is circulated to Parish/Town Councils and this will include those type of applications that do not require formal consultation to Parish/Town Councils. Any third party representations submitted for these applications will be considered by the allocated planning officer regardless of whether a formal consultation request was sent or not.</p> <p>Publicity requirements for Prior Approval type of applications is set out in national legislation and TVBC are following these requirements. However, as noted in Appendix 2, the Weekly List is circulated to Parish/Town Councils and this will include those type of applications that do not require formal consultation to Parish/Town Councils. Any third party representations submitted for these applications will be considered by the allocated planning officer regardless of whether a formal consultation request was sent or not.</p>	No change

		<p>3 Application for Prior Approval of telecommunications development</p> <p>4 Applications for Prior Approval for extensions to an existing dwelling</p> <p>5 Applications for Prior Approval for the construction of additional storey(s) to an existing dwelling</p> <p>6 Applications for Prior Approval for the change of use of existing buildings to dwelling houses or other alternative uses</p> <p>7 Applications for Prior Approval for the erection of an additional dwelling(s)</p>		
pp1_1_17	C	<p><b>Longstock Parish Council</b></p> <p>The Council strongly supports the principle of Community Involvement in planning, but wishes to express their concern that in the past and at present the views and opinions expressed by the Parish Council in response to planning applications in Longstock appear to be ignored or to carry very little weight in the eventual decision-making process.</p>	<p>Parish Councils are a Statutory Consultee and are therefore covered within this category.</p> <p>Any representation made by parish councils on planning applications are included within the planning officers report which will cover in its considerations the issues raised and this is weighed in when making the recommendation.</p>	No change

		The SCI consultation should spark a reversal in this tendency.		
pp1_1 18	S	<p><b>Public Health, Adults' Health and Care, Hampshire County Council</b></p> <p>Hampshire County Council Public Health team are happy with how we are consulted on planning related policies, and look forward to continuing to work together in the future.</p>	Noted	No change